



STRIPEY STORK REFERRALS DATA USAGE STATEMENT

This statement is for our referral partners (e.g. health and social services) who wish us to provide our services to families they support.

- As part of our work, Stripey Stork needs to gather and process some data in respect of the families we help. However, we ensure that the data we collect (as set out below) is anonymous and does not identify any individuals.
- In order to make a referral to us, we will ask you for some details such as postcode, how many children and adults are in the household, ages and genders of children receiving support, and the reason for referral.
- We collect this data via a secure online form.
- The data we ask you to provide is the minimum required in order to provide our service to a high standard, for example to ensure a child receives toys or clothing that are age appropriate.
- All the data we ask you to provide is anonymous. We do not ask for personal data that could identify someone (eg names). Please ensure you do not provide us with any data that could identify an individual.
- If personal identifying information is given to us in the process of a referral being made, or as part of any communications with us, we will delete it quickly.
- When we analyse data, we only use it in aggregate form – e.g. we will analyse postcode data on its own, to assess how our service is being used in that location. This enables us to provide a more suitable service and ensure sufficient resources for that area.
- We use a secure cloud-based system to store our referrals data, and this system is only accessible to a limited number of staff, on a needs-only basis.

- The data that is included in order forms that are printed and used in our warehouse (e.g. for packing up referrals), will be limited to only what is necessary, and other data redacted or removed.
- If you have any questions about the way we handle referrals data, please contact Operations Manager Sara Beadle: sara@stripeystork.org.uk.

Last Updated January 2022.