

# **Stripey Stork Privacy Policy**

At Stripey Stork we respect the privacy of our supporters and visitors to our websites. This policy is concerned with how we collect information, what we do with it and what controls you have.

### **Your Privacy**

Stripey Stork was established in 2013 and we transform the lives of families in East Surrey and beyond through the simple act of recycling. We collect donations of new and pre-loved items for babies and children and, after checking they are safe and clean, pass them on as gifts to families in need via a network of referral partners.

We take our duty to process your personal data very seriously. This policy explains how we collect, manage, use and protect your personal data.

We may change this document from time to time to reflect the latest view of what we do with your information. Please check back frequently; you will be able to see if changes have been made by the date it was last updated.

#### 1. Who are we?

In this policy references to the Stripey Stork, or to 'we' or 'us' are to Stripey Stork which is a registered charity in England and Wales 1161613. A charitable incorporated organisation registered at Trafford Building, Quarryside Business Park, Thornton Side, Redhill, Surrey, RH1 2LJ.

# 2. What personal data we collect and how we use it

What we need

Stripey Stork is what's known as the 'controller' of the personal data you provide to us. We will usually collect basic personal data about you like your name, postal address, telephone number, email address and your bank details if you are supporting us financially.



Sometimes we will collect other information about you such as your date of birth gender and address. We will be very clear with you that we wished to collect such information, our reason for collecting such information, and we would only do so with your specific consent and permission.

#### Why we need it

We collect your personal data in connection with specific activities, such as campaign updates, newsletter requests, feedback, donations, competition entries, information you provide in public forums on our sites and applications.

The information is either needed to fulfil your request or to enable us to provide you with a more personalised service. You don't have to disclose any of this information to browse our sites. However, if you choose to withhold requested information, we may not be able to provide you with certain services.

# Our marketing

Sometimes, with your consent, we will process your personal data to provide you with information about our work or our activities that you have requested or are expecting.

On other occasions, we may process personal data when we need to do this to fulfil a contract (for example, if you have purchased something from our web shop) or where we are required to do this by law or other regulations.

Stripey Stork also processes your data when it is in our legitimate interests to do this and when these interests do not override your rights. Those legitimate interests include providing you with information on our appeals, services, products, fundraising, newsletter requests, feedback, competitions and other activities and those of other carefully selected organisations.

How we obtain your details



We will also hold information about your details so that we can respect your preferences for being contacted by us.

We collect your personal information in a number of ways:

When you provide it to us directly.

When you provide permission to other organisations to share it with us (including Facebook or Twitter).

When we collect it as you use our websites or apps.

We combine the information from these sources with the information you provide to us directly.

### Building profiles of supporters

Stripey Stork may make use of profiling and screening methods to produce relevant communications and provide a better experience for our supporters. Profiling can help us target our resources more effectively through gaining an insight into the background of our supporters and helping us to build relationships that are appropriate to their interests and capacity to give.

To do this we may use additional external sources of data to increase and enhance the information we hold about you. This may include obtaining details of changes of address, date of birth, telephone numbers and other contact details, information related to your wealth, and consumption and demographic data generated through the MOSAIC geodemographic tool. It may also include information from public registers and other publicly available sources such as Companies House, newspapers and magazines.

If you do not wish your data to be used in any of the ways listed above or have questions about this then contact us.

#### Children

If you are under 18 please ensure you obtain your parent/guardian's consent before sending any personal information to any website or the Stripey Stork. Before taking part please ensure you speak to your parent or guardian.



Please note that we will not knowingly market to or accept donations or orders for goods or services from persons aged under 18 years.

As a parent or guardian we encourage you to be aware of the activities in which your children are participating, both offline and online. If your children voluntarily disclose information, this may encourage unsolicited messages. We suggest that you discourage your child from providing any information without your consent.

### Volunteering

When you volunteer with Stripey Stork, we will keep you up to date with the work that we are doing and events we are involved with. We will also let you know of any changes that might affect you volunteering with us and which you need to be aware of. We will only use this information in relation to your volunteering with us and whilst you remain a volunteer with Stripey Stork. By agreeing to volunteer with Stripey Stork you are agreeing to us to sending you emails about volunteering and your volunteer role. We will on occasion share your email address with other Stripey Stork volunteers, for instance in the process of organising an event you have chosen to attend.

### Anything else?

All the personal data we process is processed by our staff in the UK however for the purposes of IT hosting and maintenance your information may be situated outside of the European Economic Area (EEA). This will be done in accordance with guidance issued by the Information Commissioner's Office.

If you would like to change the way you hear from us or no longer wish to receive direct marketing communications from then contact us.

# 3. Legitimate interests

We have a number of lawful reasons that mean we can use (or 'process') your personal information. One lawful reason is something called 'legitimate interests'. Broadly speaking Legitimate Interests means we can process your personal information if:



we have a genuine and legitimate reason *and* we are not harming any of your rights and interests.

# 4. Sharing your information

We only disclose information to third parties or individuals when obliged to by law, for purposes of national security, taxation and criminal investigations and the following:

If you have agreed that we may do so.

When we use other companies to provide services on our behalf, e.g. processing, mailing or delivering orders, answering customers' questions about products or services, sending mail and emails, customer analysis, assessment and profiling, when using auditors/advisors or processing credit/debit card payments.

If we receive a complaint about any content you have posted or transmitted to or from one of our sites, to enforce or apply our Terms & Conditions or if we believe that we need to do so to protect and defend the rights, property or personal safety of Stripey Stork, our websites or our visitors and for other lawful purposes.

If we merge with another organisation to form a new entity, information may be transferred to the new entity.

We may disclose aggregate statistics about our site visitors, supporters, customers and sales to describe our services and operations to prospective partners, advertisers and other reputable third parties and for other lawful purposes, but these statistics won't include any personally identifying information.

If we run an event in partnership with other named organisations your details may need to be shared. We will be very clear what will happen to your data when you register.

And, we will never sell or rent your personal information to other organisations.



# 5. Retaining your information

We hold your information only as long as necessary for each purpose we use it, we will provide examples of some of our retentions in this paragraph soon to give you an idea of how long we hold your information for.

If decide not to support Stripey Stork any more or request that we have no further contact with you, we will keep some basic information in order to avoid sending you unwanted materials in the future and to ensure that we don't accidentally duplicate information.

# 6. What are your rights?

A new data protection law, starting in May 2018, gives everyone a number of very important rights. These are:

Transparency over how we use your personal information (right to be informed). Request a copy of the information we hold about you, which will be provided to you within one month (right of access).

Update or amend the information we hold about you if it is wrong (right of rectification). Ask us to stop using your information (right to restrict processing).

Ask us to remove your personal information from our records (right to be 'forgotten'). Object to the processing of your information for marketing purposes (right to object). Obtain and reuse your personal data for your own purposes (right to data portability). Not be subject to a decision when it is based on automated processing (automated decision making and profiling).

If you would like to know more about your rights under the data protection law see the Information Commissioners Office website.

Remember, you can change the way you hear from us or withdraw your permission for us to processing your personal data at any time by contacting us.



#### 7. How to contact us

If you wish to talk through anything in our privacy policy, please contact us. If you wish to raise a complaint on how we have handled your personal data, you can contact our data protection officer who will investigate the matter. If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law you can complain to the Fundraising Regulator or the Information Commissioner's Office (ICO). If you have any queries about your data, our General Manager can be contacted by writing to:

General Manager, Stripey Stork, Trafford Building, Quarryside Business Park, Thornton Side, Redhill, RH1 2LJ

Or by emailing: info@stripeystork.org.uk

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